

LONDON BOROUGH OF TOWER HAMLETS: HEALTH & SAFETY AT WORK RECORD OF CONTACT

Environmental Commercial Team, Mulberry Place, 5 Clove Crescent, E14 2BG

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Recorded on App

Date

Officer

CEKIAN CHONO

Name of Business/ Occupier LITTLE JACQUELINE COFFEE

House Name

No 50 Street SILKLINE VILLAGE

Town LONDON Post Code E14 9TS

Tel. No.

Contact / Title

Email:

Visit Type

- K = Full audit
- R = Unintentional
- L = S.Req visit
- M = Accident inv
- N = Revisit to check
- OR = H&S Advisory/Project visit
- S = Other incl sampling

- P = Lic - full audit
- Q = Lic - revisit
- OT = SR Non H&S
- OU = revisit non H&S
- AO = Event meetings/visits
- AW = Animal Health/Welf Full Audit
- SA = Animal Health/Welf Visit
- O = Srvy/enf initiative /(meeting)

- A01 Whole of Premises
- A02 Part of Premises
- A04 Other (catering area only)
- A03 Records

LOL.LJC.004

* delete as appropriate

General topic areas

1. Safety Policy	7. Sanitary accomm/wash facilities/drinking water	13. Emergency Precautions
2. Risk Assessment	8. Electrical installation/electrical appliances*	14. Smoke free
3. Accident Reporting	9. Hazardous substances	15. Workplace transport
4. Slips and trips	10. Mechanical/manual handling(msd)	16. Working at height
5. First Aid	11. Storage arrangements	17. Asbestos
6. Heating/lighting/ventilation*	12. Machinery	

General NOU MUST BE IN THE CTR

1) LICENCE TO BE DISPLAYED PROMINENTLY AT ISSUANCE

2) ~~RECORD OF ELECTRICAL EQUIPMENT TO BE PAID~~ RECORD AND CERTIFICATE AND SCHEDULE TO BE SENT TO ME

3) RECORD OF CHIBOT ACTIVITIES CHECKED TO BE MAINTAINED

4) HAND WASH BASIN TO BE INSTALLED IN RESTROOMS

5) FIRST AID BOX TO BE PROVIDED

6) LITTER BINS TO BE PLACED IN THE TWO RESTROOM ROOMS BEING USED.

7) FOR SURETY THAT THE ROOM NEXT TO RESTROOMS AREA IS REST ROOM

8) LINDA LAM WAS PROVIDING RESTROOM TO A CUSTOMER DURING VISIT - SHE STATED THAT SHE WAS JUST INTERVIEWING HER. SHE IS NOT CUSTOMER OR APPLICANT.

Summary of action to be taken

Informal Improvement Notice Prohibition notice Licensing non-conformities

This report is to inform you of contravening against the Health & Safety at Work etc. Act 1974 and other relevant statutory provisions which should be remedied as soon as possible. You should take steps to ensure that the contraventions do not recur. This report may also give advice and recommendations but only covers the areas discussed at the time of visit. The absence of comment does not indicate compliance with the Health & Safety at Work Act or any Regulations made thereunder. Failure to achieve and maintain satisfactory conditions in your business may result in prosecution.

Signature of Authorised Inspector

*Signature of Proprietor/ Owner/person interviewed
*circle as appropriate

I WILL CONTACT LJC IF I NEED FURTHER INFORMATION